



**EAST AFRICAN UNIVERSITY RWANDA**

*"The Fountain of knowledge and character"*

**STUDENTS' ADMISSION POLICY**

**Review approved in July, 2023**

## Table of Contents

1	INTRODUCTION .....	1
2	DEGREE PROGRAMMES .....	1
3	DIPLOMA AND ADVANCED DIPLOMA PROGRAM .....	2
4	PROFESSIONAL COURSE PROGRAMS .....	2
5	PROGRAMME DURATION .....	2
6	APPLICATION TIME .....	2
6.1	APPLICATION PROCEDURES .....	3
7	ADMISSION REQUIREMENTS FOR DEGREE AND DIPLOMA PROGRAMS .....	4
7.1	APPLICATION DOCUMENTS FOR DIPLOMA AND DEGREES .....	4
8	ADMISSION REQUIREMENTS FOR PROFESSIONAL PROGRAMS .....	5
8.1	APPLICATION DOCUMENTS FOR PROFESSIONAL PROGRAMS .....	6
9	EQUIVALENCE .....	6
10	EXTERNAL CREDIT TRANSFER .....	7
10.1	EXEMPTION CRITERIA .....	7
11	INTERNAL CREDIT TRANSFER .....	8
12	NON-DEGREE ENROLLMENT .....	8
13	NON-CREDIT ENROLLMENT .....	9
14	RE- REGISTRATION .....	9
14.1	REGISTRATION APPROVAL PROCESS .....	9
14.2	ACCEPTED .....	9
14.3	STUDENTS' HOLD .....	10
14.4	DENIAL TO SERVICE ACCESS .....	10
14.5	RIGHT OFFICES FOR THE APPROVAL PROCESS .....	10
15	LATE ACADEMIC YEAR REGISTRATION .....	11
16	LATE MODULE REGISTRATION .....	11
17	PROGRAMME/SESSION/CAMPUS, ONLINE TRANSFER TO FACE TO FACE OR VICE-VERSA .....	11
18	CHANGE OF THE PROGRAM .....	11
19	CHANGE OF SESSION .....	12
20	CHANGE OF CAMPUS .....	12
21	ONLINE LEARNING TRANSFER TO FACE-TO-FACE AND VICE VERSA .....	12
22	SUSPENSION AND DROPOUT .....	13
23	RESUMPTION OF STUDIES .....	13
24	DEGREE/DIPLOMA/ CERTIFICATE AWARDS .....	13

## 1 INTRODUCTION

Rwandan higher learning institutions' admission policies are designed in line with the government policies of quality, and equality in educational service access.

The principal aim of the Admission Policy of the East African University Rwanda (EAUR) is to offer admission to applicants who qualify for universities studies with reference to the national qualification framework, irrespective of social, racial, or religious considerations. Once the applicants are admitted, we ensure that they are given the academic and personal support necessary for successful completion of their academic journey at EAUR.

This policy sets out admission requirements at the entry level and academic requirements for a learner to be admitted in the programme (degree, diploma or certificate) s/he applied for. As the world is dynamic, higher learning institutions are dynamic as well. It is in this perspective that the dynamisms of the the world in line with educational contextual changes, and the new law governing higher learning institutions have dictated the change and review of the existing policies of universities in general and policies of EAUR in particular. In view of the above, the designed policy will admit the applicants in our various programs listed below:

## 2 DEGREE PROGRAMMES

EAUR has six schools, namely school of Business Studies, school of education, school of industrial Arts and Design, School of Mass communication Journalism, and School of Hospitality and Leisure and Tourism Management, and School of Film Making and Film production. In the School of Business Studies, we offer a Bachelor Degree in Business Administration with major in Economics, accounting, Finance, Marketing, Human Resource Management, Procurment, and Credit Management. In education we offer bachelor degree in education with major in Mathematics and Physics, bachelor degree in Mathematics and Computer Science, bachelor degree in History and Geograph, and Bachelor degree in Biology and Chemistry. As for Industrial Arts and Design, we offer a bachelor degree in industrial design with major in visual communication, and bachelor degree in industrial design with major in fashion design. As for the school of communication, we offer a bachelor degree in

communication with major in Mass communication, and bachelor degree of communication with major in Journalism, whereas in the school of Hospitality management we offer a bachelor degree hospitality management with major in Hotel and Restaurant management, and bachelor degree of Hospitality management with major in Leisure and Tourism Management. As for the school of Film Making and Film production, we offer a bachelor degree in Film making with major in film making and production, and a bachelor degree in film making with major in Animation.

### 3 DIPLOMA AND ADVANCED DIPLOMA PROGRAM

In This level of education, we offer both Diploma and advanced diploma in film making and film production, diploma in industrial Art and Design, Advanced diploma in Mass communication and Journalism, Advanced diploma in Credit Management, Advanced diploma in Hotel Management, Advanced diploma in tourism and Leisure Management, Advanced diploma in Education.

### 4 PROFESSIONAL COURSE PROGRAMS

EAUR offers a wide range of professional courses which are awarded by a certificate accredited by RTB. Those programs are

Animation and motion graphics, Arts and Innovation design, Culinary Arts, Film Making and Film production, Leisure and Tourism, Logistics and Supply Chain Management, Multimedia Journalism, Room division, environmental reporting and Certified Public Accountant ( CPA).

### 5 PROGRAMME DURATION

AWARD	DURATION
Degree	3 Years
Advanced diploma	2 Years
Diploma	1. 5 year
Short courses (Certificates)	1 year
	6 months

### 6 APPLICATION TIME

Application for admission at EAUR is open for the whole year. Any time interested candidates can apply for admission, however they must specify which trimester they

wish to start their studies as the academic year has three trimesters. Trimester one starts from September to December, Trimester two starts from January to April, and Trimester three starts from May to August. Although application for admission is open throughout the year, the applicants who wishes studying in the next trimester have to submit application at least one week before the commencement of the new trimester. Then, a student who meets this requirement has the right to all modules offered during the semester in which s/he is admitted.

## 6.1 APPLICATION PROCEDURES

- The EAUR registration office processes the applications for admission to all programs.
- The application information is made available in the office of the academic registrar, information desk, EAUR Website and social media.
- The application requests, in hard copy format, are submitted to the academic registrar's office, whereas online applications are submitted through the university Management Information System (MIS).

The applicant whose application file (hard or online) is incomplete and hence all admission conditions are met, is given the official provisional admission letter valid for one academic year counted since the trimester he/she is provisionally admitted. The final admission letter is issued upon the submission of all the required documents. Failure to submit the required documents, the students is temporally suspended until he/she submits the missing documents. he/she therefore must fill in the resume form for studies and pay the applied fees. For online application, kindly find use this link [www.EAUR.ac.rw/apply](http://www.EAUR.ac.rw/apply), wherease those who want to use hard paper applications, kindly refer to the following registrar's contact address.

### **EAUR ACADEMIC REGISTRAR'S CONTACT ADDRESS**

#### **NYAGATARE CAMPUS, KIGALI CAMPUS**

##### **Cell-phone number**

(250)788761551/(250)789123100

(250)788761551/(250)789123100

##### **Email**

[registrar@eur.ac.rw/kahangwafrank@gmail.com](mailto:registrar@eur.ac.rw/kahangwafrank@gmail.com)

## 7 ADMISSION REQUIREMENTS FOR DEGREE AND DIPLOMA PROGRAMS

To be admitted at the EAUR degree and diploma programmes, the applicant must have successfully completed the secondary education and passed the national examination with at least two (2) principal passes. For degrees or certificates issued by foreign educational institutions, the applicant has to present the equivalence issued by the competent institution in Rwanda. A candidate whose application is without equivalence is given provisional admission which is valid for his/her first trimester. After the submission of the equivalence, the students' status changes from provisional status to regular students' status after which s/he is given a final admission letter.

### 7.1 APPLICATION DOCUMENTS FOR DIPLOMA AND DEGREES

The following documents are required for application and admission into both diploma and Degree programs:

- A Completed admission form (Soft or Hard copy);
- A Scanned or hard copy of Secondary education Certificate with two (2) principal passes for degree and diploma or primary education certificate for short courses (Legalized by the Notary);
- A notified employment or business ownership certificate of three years or above for those who wish to pursue the bachelor or diploma program which is not related to their past educational background
- A Copy of the National ID or Passport;
- One (1) digital/hard photo in “jpg” or two (2) Passport-size (2”X 2”photographs), if submitted in hard copy;
- Passing an entry English Language Test for English non speaking countries applicants if there is no language proficiency;
- Degree Equivalence ( Degree or certificate issued by the foreign educational institutions);
- Consent form ( Applicable to both national and international students)
- Proof of payment of the non-refundable application fees by using online payment or wire transfer, for foreigner applicants, or Bank slip.

Right after the admission letter is issued to the applicant, s/he must be ready to register for the trimester for which the admission is effective. If an admission is issued and the applicant spends one (1) year without starting his/her program; the student

must reapply for admission and pay the admission fees. The student who registers on modules scheduled in a trimester, and fails to attend those modules without suspension, s/he has to pay the amount of tuition fees of those modules. Once s/he reregisters again on those modules s/he will pay for them (**Refer to financial policy**). No application will be rejected irrespective of other reasons than academic disqualification from the programme or lack of papers authenticity.

## 8 ADMISSION REQUIREMENTS FOR PROFESSIONAL PROGRAMS

The admission requirements for short professional programs vary from one program to another. For animation and motion graphics, the candidates should have completed O level subjects and mentally fit with an interest in animation and motion graphics related areas. As for Arts and Innovation design, the candidate should have completed secondary school and mentally fit with an interest in Arts and Innovation Design trade. With respect to Culinary Arts the minimum requirements that the candidate should fulfil is being 18 years old and having completed secondary school level or its equivalent plus or having completed O level with and an experience 2 years in industry. Additionally, the candidate interested in multi-media should have completed O level subjects and mentally fit with an interest in multimedia production related areas. As for Leisure and Tourism, the candidate should be physically and mentally fit with broad knowledge, skills and attitude of tourism. With respect to Logistics and Supply Chain Management, the candidate should have completed secondary school and the prior learning related to this qualification is recognized. As for multi-media program, the candidate should have completed O level subjects and mentally fit with an interest in multimedia journalism related areas. With respect to room division, the candidate should have completed school and prior learning related to this profession is to be recognized. In addition to this, the candidate to CPA program, should have completed at least secondary school with two principal passes in any subject. As for environmental reporting, if he completed bachelor degree, some modules will be exempted, however the condition of two principal passes will remain valid. With respect to environmental reporting, the candidate must have completed secondary school in combinations related to Biology, Chemistry, biology and economics. Two principal passes emphasized in this policy do not necessarily mean that the applicant has those two principal passes in subjects exactly similar to those combinations or programs he/she want to pursue at EAUR. The most important is to have two principal passes as there are some other criteria to be considered for admission.

## 8.1 APPLICATION DOCUMENTS FOR PROFESSIONAL PROGRAMS

Applicants who wish to enrol for their studies at EAUR, shall submit the following documents:

- A Completed admission form (Soft or Hard copy);
- A Scanned or hard copy of Secondary education, O level, or Primary certificates for short courses (Legalized by the Notary);
- Work experience (Where applied)
- A Copy of the National ID or Passport;
- One (1) digital photo or two (2) hard Passport-size if submitted in hard copy;
- Proof of English language competency for applicants from non english speaking countries
- Degree Equivalence (Degree or certificate issued by the foreign educational institutions);
- Consent form ( Applicable to both national and international students)
- Proof of payment of the non-refundable application fees by using online payment or wire transfer, for foreigner applicants, or Bank slip.

Right after the admission letter is issued to the applicant, s/he must be ready to register for the trimester for which the admission is effective. If an admission is issued and the applicant spends six months without starting his/her program; the student must reapply for admission and pay the admission fees. The student who registers on modules scheduled in a trimester, and fails to attend those modules without suspension, s/he has to pay the amount of tuition fees of those modules. Once s/he reregisters again on those modules s/he will pay for them (**Refer to financial policy**). No application will be rejected irrespective of other reasons than academic disqualification from the programme or lack of papers authenticity.

## 9 EQUIVALENCE

Prospective students should provide equivalence certificate if they attended a foreign university, college, or high school. To meet the minimum requirements, an applicant should have obtained two principle pass in the relevant subjects.



## 10 EXTERNAL CREDIT TRANSFER

External credits transfer refers to the request for admission from another higher learning institution to EAUR with the acknowledgement and consideration of credits and modules completed from another higher learning institution than EAUR. To be admitted at EAUR when the applicants wish to transfer their credits from either foreign or local universities/Colleges to EAUR, they have to be exempted from not more than 50% of the credits required to complete the programme they are applying for at EAUR. This applies to both degree and diploma applicants. The courses or modules to be exempted should be passed with a score of 50% and above in reference to the EAUR grading scale. In case of doubt about the course/module content, the HoDs or deans will make necessary arrangements to inquire the course or module description from the university the applicant has previously attended.

The following are documents required for the applicant's exemption acceptance:

- A completed exemption form ( Soft or Hard copy) with a payment of the non-refundable application fees by using online payment or wire transfer for foreigner applicants, or Bank slip (See financial policy);
- Transcripts of the courses/modules completed;
- A soft or hard copy of Secondary education Certificate with two principle passes for degree and diploma programs (Legalized by the Notary);
- A copy of the National ID or Passport;
- One (1) digital/hard photo in “jpg” or two (2) Passport-size (2”X 2”photographs), if submitted personally;
- Module description (where applicable).
- Degree Equivalence ( Degree or certificate issued by the foreign educational institutions);
- Copy of the his or her transcripts
- The copy of his/her diploma if the applicant wishes to enrol for advanced diploma or degree

### 10.1 EXEMPTION CRITERIA

Applicants from other higher learning instutitons who wish to continue their studies at EAUR, shall be considered under the following conditions:

1. Having Modules of same/ related titles and number of credits, or credits above those of modules offered at EAUR
2. Modules passed with a mark of at least 50%

**N.B:** The applicant whose degree is issued by a foreign educational institution has to present the equivalence certificate. Applicants with incomplete application files can be given a provisional admission letter valid for only one (1) trimester. Failure to submit all the documents mentioned above leads to the definitive admission rejection. Applicants who attended local universities in previous secondary educational grading systems are admitted when they have successfully met the certificate award requirements.

## 11 INTERNAL CREDIT TRANSFER

Internal credits transfer refers to the request of EAUR student to change the campus. In this case, the same modules completed and same credits weights recorded are fully acknowledged. The only documents the student can submit are the transcripts and the application form.

## 12. UPGRADING

The students either from other higher learning institutions or the eaur students can be admitted on basis of upgrading request from one educational level to the other such as certificate to diploma, diploma to advanced diploma, and advanced diploma to degree level. In as much as each level stands alone, there will not be a need of exemption if the applicant has completed the level rather he/she will enroll to the level he/she wishes to pursue if all conditions are met. Such conditions are the completion of the previous level with the award from accredited programs in the university where he completed that level and having two principal passes at high school level.

## 12 NON-DEGREE ENROLLMENT

A student who may or may not intend to pursue a degree at EAUR, but wishes to receive credits may be allowed to register for classes on a non-degree enrolment basis. The student must provide documentary evidence of eligibility for degree, Advanced diploma, or diploma.

## 13 NON-CREDIT ENROLLMENT

A student who does not meet regular admission criteria or does not wish to receive graduate credit may be allowed to register on a non-credit enrolment basis in short courses.

## 14 RE- REGISTRATION

EAUR students should register at the beginning of each academic year. Although the hard copy registration is allowed, they are encouraged to register online through the university Management Information System (MIS). During the registration, the students should fill in the soft copy form where s/he specifies the modules to undertake as indicated by the School/department for the respective trimester modules schedule. Once the applicant has completed registration, s/he is issued a student ID card, whereas the progressing student's ID card will remain valid for the whole period of his program duration. In case the card is lost or the students failed to finish his/her program within the time limit of his/her program duration, his/her ID card should be reactivated subject to payment after the registration is completed for that additional academic year or the year in which the card is declared to be lost.

### 14.1 REGISTRATION APPROVAL PROCESS

The student registration along with access to various services is approved through different offices. Students who registered should track the progress of their registration in their MIS account or through their mail box. The application for registration, or request for other academic documents can be accepted unconditionally, held or automatically rejected.

### 14.2 ACCEPTED

An application for registration or for the academic documents or services is accepted unconditionally when the applicants meet the requirements. The latter include but not limited to, financial obligations documents, and academic performance. Once any of these requirements, and others not specified in this documents, are met, the student's request for registration or for a certain service is treated in the office concerned by the query.

### 14.3 STUDENTS' HOLD

Under certain circumstances, an office may place a hold on the student's ability to complete his/her registration process. Once the hold is put in place, the student has to be informed of the appointment time to solve the problem if need be. The notification message has to include the office that is treating the query, the office phone number, the reason for hold, and clearance procedure. When the situation that caused the hold has been resolved, the hold will be removed immediately by the responsible office and the student may proceed with registration and/or other documents requested. Any request for removing or postponing a hold without fulfilling the stipulated requirements, the office which placed the hold has to submit the student request to senior management committee with support of the student's written request.

### 14.4 DENIAL TO SERVICE ACCESS

The hold placed on student's request of services or registration will remain until the applicant meets the requirements. However, in case an officer realizes that the applicant has no right to what s/he is requesting and yet s/he will not meet that requirement, the request can automatically be rejected. Whichever decision—accepted, students' hold or denial to service access, taken, the students have to be notified in their MIS account or through their email address.

### 14.5 RIGHT OFFICES FOR THE APPROVAL PROCESS

The following offices may currently place holds on student registration or application for an official document: Registration office, Finance, Deans/HoDs, Student Services, and Library. Typical reasons for placing holds include, but not limited to, the ones in the table below:

<b>Reasons</b>	<b>Offices</b>
Missing documents in the application file	Registration
Failure to meet academic requirements (Promotion)	Registration
Failure to make satisfactory financial arrangements	Finance
Failure to complete prerequisites in a timely manner	Deans/HoDs
Unsettled fines for overdue books from the library	Librarian

Disciplinary sanctions	Dean of students
Request of transcripts	Registrar and Finance
Provisional degree	Registrar and Finance
Degree, and any other document not specified here	Registrar and Finance

## 15 LATE ACADEMIC YEAR REGISTRATION

A student who fails to register during the regular registration period as specified in the Academic Calendar must pay a late registration fee (**Refers to the financial policy**). Students are advised to consult their Deans/HoDs before registration, and to register online as soon as the announcement is made that MIS is open for registration. Registration is typically closed after classes have started as indicated in the academic calendar (**Refers to the Academic Calendar**). Late registration fees apply beginning on the day that classes start.

## 16 LATE MODULE REGISTRATION

There is no eligibility for registration once the module has met 30% (typically 9 hours) for a 10 credits module, 14 hours for a 15 credits module or 18 hours for a 20 credits module or five days respectively of the scheduled class periods.

## 17 PROGRAMME/SESSION/CAMPUS, ONLINE TRANSFER TO FACE TO FACE OR VICE-VERSA

In case the need rises, the students may apply for change either for the program, session or campus transfer. S/he will need to fill in the appropriate form by ticking the statements which best apply to the change desired. For the application for change, refer to (**Financial policy**).

## 18 CHANGE OF THE PROGRAM

Change of the program may occur when a student wishes to switch from the school/department s/he was initially enrolled in due to several reasons such as poor academic performance, alignment with the previous educational program completed, opportunities gasped or projected to occupy in future, just to name a few. The student

processes the application for change by following steps as indicated on the application form. The form may be in both hard copy and online format and the soft copy on the website. The officers who approve the student application are Deans/HoDs, registrar and is finally approved by the directors of Academic Affairs and Quality Assurance. Sponsored students must obtain written permission from their sponsor for any change in their program.

## 19 CHANGE OF SESSION

A student may need to change the session. The change of a session here refers to the change of study time—day, evening or weekend. Depending on the availability of students or other personal reasons, the student can apply for change of the session in case the need rises. The process is similar to what s/he follows when applying for the change of the program or campus.

## 20 CHANGE OF CAMPUS

Similarly to the change of program or session, the student has to apply for campus transfer to another. A student may transfer from Kigali to Nyagatare and Vice Versa and elsewhere EAUR will have campuses. As the EAUR is projecting to have an online mode of learning, any transfer from full-time student to online learning will also be accepted, but the online student's request, and transactions will be facilitated by the online departments of the university in collaboration with the university concerned offices. Process for change of campus application is similar to the previous changes highlighted above, but more details of full time to online learning change and vice-versa will be addressed in the online learning policy.

## 21 ONLINE LEARNING TRANSFER TO FACE-TO-FACE AND VICE VERSA

Similarly to change of program, session and campus, a student will have the right to change from the full time student status to online learning and vice versa. The process and requirements for change will be similar to those described in the change of a program, session or campus.

## 22 SUSPENSION AND DROPOUT

Once the student has already registered for a trimester, and thereafter s/he needs to suspend his/her studies, s/he must apply for suspension. Failure to do so will result in a dropout case. A student is considered a dropout if s/he has not registered on modules scheduled in a trimester and yet has not informed officially the deputy Vice Chancellor in charge of Academic affairs.

## 23 RESUMPTION OF STUDIES

Resuming studies refers to rejoining the university community after a cut off the learning progress. This cut off may happen with or without notice to university administrators. With the student notification through filling in the form, the cut off will be suspension. Without filling the appropriate form, the cut off will be a dropout case. Resumption will therefore refer to the act of rejoining the university community with a status of a student and this is notified by filling in the resumption form. Is considered a dropout, whichever student has cut off his/her learning progress without any notice to competent university authorities. This is considered as a drop out if a student has spent one academic year without attending classes. If a student has suspended, the resumption of the study is not subject to fines, but it is subject to penalties if a student has dropped out ( refer to the financial policy). If a student has rejoined after suspension, s/he does not pay fine, but has to be treated according to a new curriculum if any reviews have brought changes.

## 24 DEGREE/DIPLOMA/ CERTIFICATE AWARDS

To qualify for the award of a degree, diploma or professional certificate, a student must have successfully completed all the academic requirements as they are detailed in the Assessment policy. Regardless the linkage established by EAUR admission committee as appeared on the appendix of this admission policy, an applicant who has three year of experience and above in the profession related to the program he/she applied for, can be admitted provided that he/she present the proof of employment certificate or business ownership of one year or above.

- With the exception of whatever is not mentioned in this policy, the case should be submitted to EAUR admission committee for further action.





## SECONDARY SCHOOL LINKAGE TO EAUR ACADEMIC PROGRAMS

<b>School of Hospitality, Major in Hotel and Restaurant/ Major in Tourism and Leisure Management</b>		
<b>Combination</b>	<b>First subject to be considered</b>	<b>Second subject to be considered</b>
Biology - Chemistry - Geography	Chemistry	Biology
History - Economics - Geography	Economics	History
Mathematics - Chemistry - Biology	Chemistry	Biology
Mathematics-Economics-Geography	Chemistry	Geography
Mathematics - computer science - economics	Economics	Computer Science
physics - chemistry - biology	Chemistry	Biology
physics - chemistry - Mathematics	Chemistry	Mathematics
Food Processing	Courses related food processing	
Food and beverage services	Courses related to food and beverage services	
Hotel operations	Courses related to hotel operations	
Humanities	Economics	
Nursing	Biology and Chemistry	
Nutrition	Courses related to nutrition curriculum	
Culinary arts	Courses related to Culinary arts curriculum	
Hotellerie	Courses related to Hotellerie curriculum	
Hotellerie et tourism	Courses related to Hotellerie and Tourism curriculum	
Hotellerie et cuisine	Courses related to Hotellerie and Cuisine curriculum	
Nutrition et diatetique	Courses related to nutrition and diatetique curriculum	
Crop production	Courses related to crop production curriculum	
Accountancy	Courses related to accounting	
Agriculture	Course related to agriculture	
Veterinary	Courses related to veterinary	
Animal health	Courses related to animal health	
TTC/Early Childhood option	Nutrition related courses	
Three year of experience and above in the profession related to the program applied for admission		
Literature - Economics - Geography	Geography	Economics
Mathematics - Computer - economics	Computer Sciences	Economics
History - Economics - Literature	History	Literature & Economics

Mathematics - Economics - Geography	Geography	Economics
History-Economics - Geography	History	Geography and Economics
Biology - Chemistry - Geography	Biology	Chemistry
Math-Chemistry - Biology	Biology	None
Tourism	Tourism related to courses	
Humanities	Economics	
Humanities	Economics	
Hotel operations	Courses related to hotel operations curriculum	
Nutrition	Courses related to nutrition	
Culinary arts	Courses related to Culinary arts	
Hotellerie	Courses related to Hotellerie	
Hotellerie et tourism	Courses related to Hotellerie and Tourism	
Hotellerie et cuisine	Courses related to Hotellerie and Cuisine	
Accountancy	Courses related to Management	
Normal Primaire	Languages	
Pedagogy Generale	Languages	
Primary Education	Languages	
TTC/Language option	Languages	
TTC/Social Studies option		
Forestry	Botany related courses	
Three year of experience and above in the profession related to the program applied for admission		
<b>School of Mass communication/ Film Making and Film Production</b>		
English - Kiswahili - Kinyarwanda	Either or all	
English - French - Kinyarwanda	Either or all	
French, Kiswahili- Kinyarwanda	Either or all	
French- English-Kiswahili	Either or all	
Mathematics-computer - economics	Computer	Economics
literature - economics - geography	Literature	Economics
history - geography - literature	Literature	History
history - economics - literature	Literature	History
Divinity, Entrepreneurship and arts	Arts	Entrepreneurship
Divinity, entrepreneurship and Kiswahili	Kiswahili	Entrepreneurship
Divinity, entrepreneurship and literature	Literature	Entrepreneurship
Economics, Christian Region and Kiswahili	Kiswahili	Either or all
Action sociale	Courses related to social sciences	None

Droit et and administration	Courses related to law	None
Christian region, Ruganda and arts	Courses related to Arts	None
History, Agriculture and Divinity	History	Divinity
Humanities	Courses related to humanities	
Literature et Langue Moderne	Literature related courses and languages	
Literature	Literature related courses	
Modern Language Education	Languages	
Normal Primaire Francophone	Courses related to social sciences	
Sciences Humaine	Courses related to social sciences	
Social studies	Courses related to social sciences	
Social sciences	Courses related to social sciences	
Sociale	Courses related to social sciences	
Teaching social studies	Courses related to social studies	
Latin Sciences	Languages	
Multimedia	Multimedia	
Arts and Design	Arts	
Computer Science	Computer related courses	
Any other combination with a demonstrated passion for journalism & mass communication/Film making		
Three year of experience and above in the profession related to the program he/she applied for admission		
Divinity, Entrepreneurship and arts	Arts	Entrepreneurship
Divinity, entrepreneurship and Kiswahili	Kiswahili	Entrepreneurship
Divinity, entrepreneurship and literature	Literature	Entrepreneurship
English – Kiswahili – Kinyarwanda	Either or all	Either or all
English – French – Kinyarwanda	Either or all	Either or all
French, Kiswahili- Kinyarwanda	Either or all	Either or all
French- English-Kiswahili	Either or all	Either or all
Economics, Christian Region and Kiswahili	Kiswahili	None
literature – Economics – Geography	Literature	Geography
Mathematics – Computer Science - economics	Computer Science	None
History – Geography – Literature	Literature	History
History – Economics – Literature	Literature	History
History – Economics – Geography	History	Geography
Divinity, Entrepreneurship and arts	Arts	Entrepreneurship
Divinity, entrepreneurship and Kiswahili	Kiswahili	Entrepreneurship
Divinity, entrepreneurship and	Literature	Entrepreneurship

literature		
Economics, Christian Region and Kiswahili	Kiswahili	Either or all
Action sociale	Courses related to social sciences	
Droit et administration	Courses related to law	None
Christian region, Ruganda and arts	Arts	
History, Agriculture and Divinity	History	Divinity
Humanities	Courses related to humanities	
Literature et Langue Moderne	Literature	Languages
Literature	Literature	
Modern Language Education	Languages	
Sciences Humaine	Courses related to social sciences	
Social studies	Courses related to social sciences	
Social sciences	Courses related to social sciences	
Sociale	Courses related to social sciences	
Latin Sciences	Languages	
Multimedia	ICT related courses	
Graphic and Design	Graphic design	
Computer Science	ICT Related courses	
Electricity	ICT Related courses	
Electronics and Telecommunication	ICT Related courses	
Music and Performing Arts		
Any other combination with a demonstrated passion for film		
Three year of experience and above in the profession related to the program he/she applied for admission		
<b>School of Education, Major in Math and Computer</b>		
Maths – Computer Science – Economics	Math and Computer	<b>Computer Science</b>
	Math and ICT	
Pedagogy Generale	Math and ICT	
TTC/ Science and Math option	Math	
Mathematics – Physics – Computer Science		
Three year of experience and above in the profession related to the program he/she applied for admission		
<b>School of Education, Major in Math and Physics</b>		
Physics - Chemistry - Mathematics	Physics and Math	<b>None</b>
Normal Primaire	Physics and Math	
Pedagogy Generale	Physics and Math	
Mathematics – Physics – Computer Science		
Physics - Chemistry – Mathematics		

Mathematics - Computer Science – Economics		
Mathematics - Physics – Geography		
TTC/SCIENCE AND MATHS OPTION		
TTC/SCIENCE AND MATHS OPTION		
TTC/SOCIAL STUDIES OPTION		
TTC/LANGUAGES OPTION		
TEACHING MODERN LANGUAGES		
Three year of experience and above in the profession related to the program he/she applied for admission		
<b>School of Education, Major in Biology and Chemistry</b>		
Biology - Chemistry - Geography	Biology and Chemistry	<b>Biology</b>
Normal Primaire	Biology and Chemistry	
Pedagogy Generale	Biology and Chemistry	
Bio-Chimie	Biology and Chemistry	
Three year of experience and above in the profession related to the program he/she applied for admission		
<b>School of education, Major in History and Geography</b>		
History - Economics - Geography	History and Geography	<b>History or Economics</b>
Normal Primaire	History and Geography	Biology or Chemistry
Pedagogy Generale	History and Geography	Biology or Chemistry
Primary Education	Courses related social sciences	
Science Humaine	History and Geography	
Literature	Courses related to literature	
History–Literature in English – Psychology	History	Languages
History – Geography – Literature in English	Geography	History or Languages
Mathematics - Physics – Geography	Geography	Physics
Biology - Chemistry - Geography	Geography	Biology
History - Economics - Geography	History	Geography
Maths - Economics - Geography	Geography	Math
Maths - Physics - Computer science	Physics	Math
Physics - Chemistry - Maths	Physics	
MATHS - CHEMISTRY - BIOLOGY	Chemistry	Biology
ENGLISH - KISWAHILI - KINYARWANDA		
ENGLISH - FRENCH - KINYARWANDA		
HISTORY - ECONOMICS - LITERATURE		
LITERATURE - ECONOMICS - GEOGRAPHY		
COMPUTER SCIENCE		
CONSTRUCTION		
ELECTRICITY		

TTC/LANGUAGES OPTION		
EARLY CHILDHOOD EDUCATION		
TTC/SCIENCE AND MATHS OPTION		
PHYSICS - CHEMISTRY - BIOLOGY	Physics	Biology or Chemistry
Three year of experience and above in the profession related to the program he/she applied for admission		
<b>School of Business Studies</b>		
Commerce et Comptabilité	Business related courses	
Economics, Christian Region and Kiswahili	Business related courses	
Economie	Business related courses	
Maths - Computer Science - Economics	Economics	Computer
Divinity, Entrepreneurship and arts	Entrepreneurship	
Divinity, Entrepreneurship and Kiswahili	entrepreneurship	
Divinity, Entrepreneurship and Literature	entrepreneurship	
Economics, Christian Region and Kiswahili	Economics	
Finance and Banking	Courses related to finance and banking	
History, economics and literature	Economics	
Customer and Taxes operations	Business related courses	
Construction		
Accounting	Business related courses	
Motor vehicle Mechanics	Mathematics	
History–Literature in English – Psychology		
Mathematics - Physics – Geography		
Mathematics – Physics – Computer Science		
Physics - Chemistry – Mathematics		
Mathematics - Computer Science – Economics		
Mathematics - Physics – Geography		
History–Literature in English – Psychology		
General Mechanics	Mathematics	
Three year of experience and above in the profession related to the program he/she applied for admission		
<b>Industrial Arts and Design</b>		
Divinity, Entrepreneurship and arts	Arts and Entrepreneurship	

Graphic Design	Graphic design related courses	
Carpentry	Carpentry related courses	
Sculpture and Ceramics	Sculpture and Ceramics related courses	
Construction	Drawing related courses	
Tailoring	Fashion design related courses	
Lather workds		
Wood technology		
Fine and Plastics Arts		
Welding		
Painting and Decoration		
Mensonry		
Interiour Design		
Christian region, Ruganda and arts		
Computer applications		
Any other combination with a demonstrated passion for Art and Design Arts related courses		
Three year of experience and above in the professon related to the program he/she applied for admission		



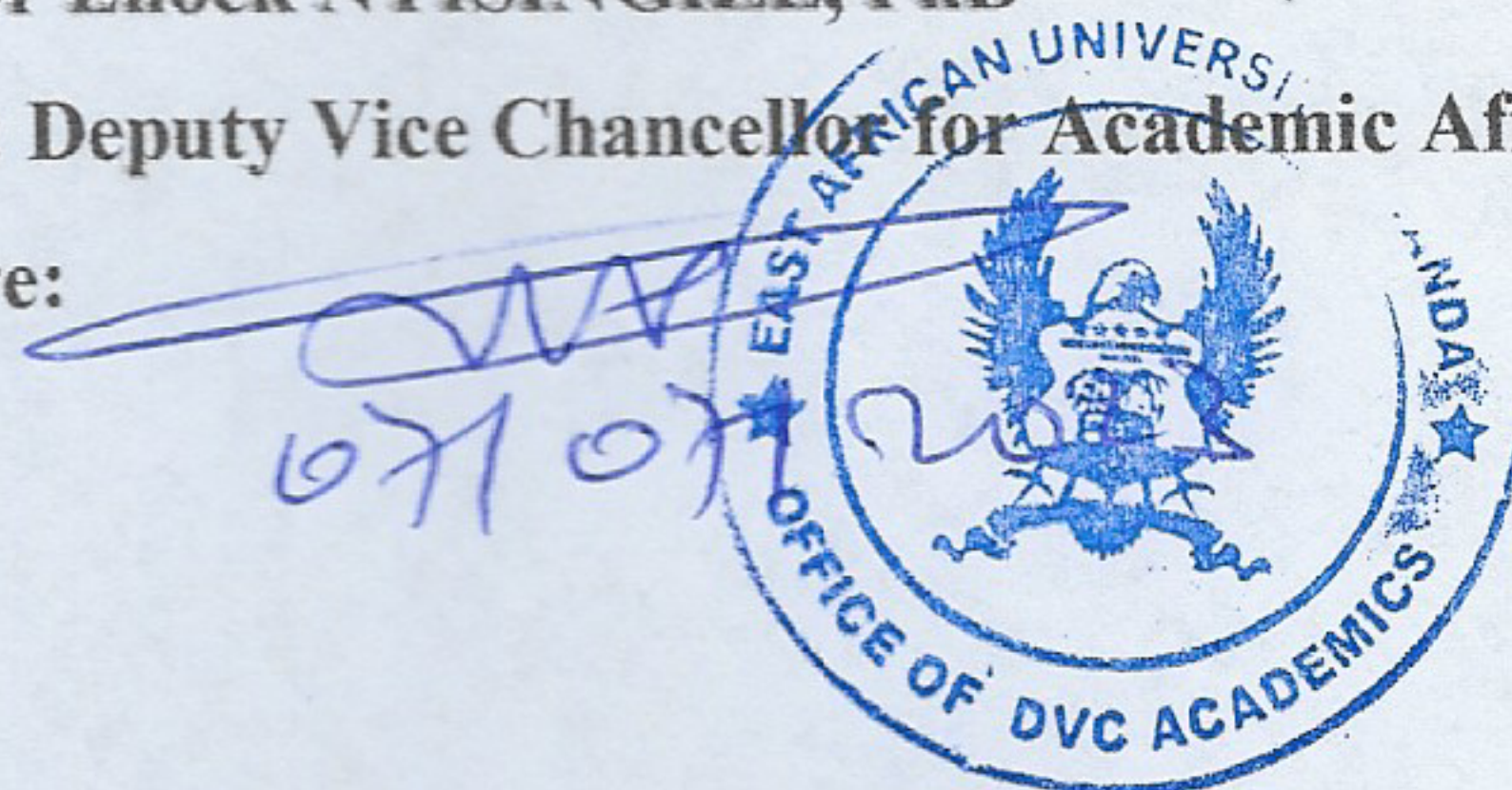
## POLICY APPROVAL FORM

Name: Dr Enock NYISINGIZE, PhD

Position: Deputy Vice Chancellor for Academic Affairs and Research

Signature:

Date:

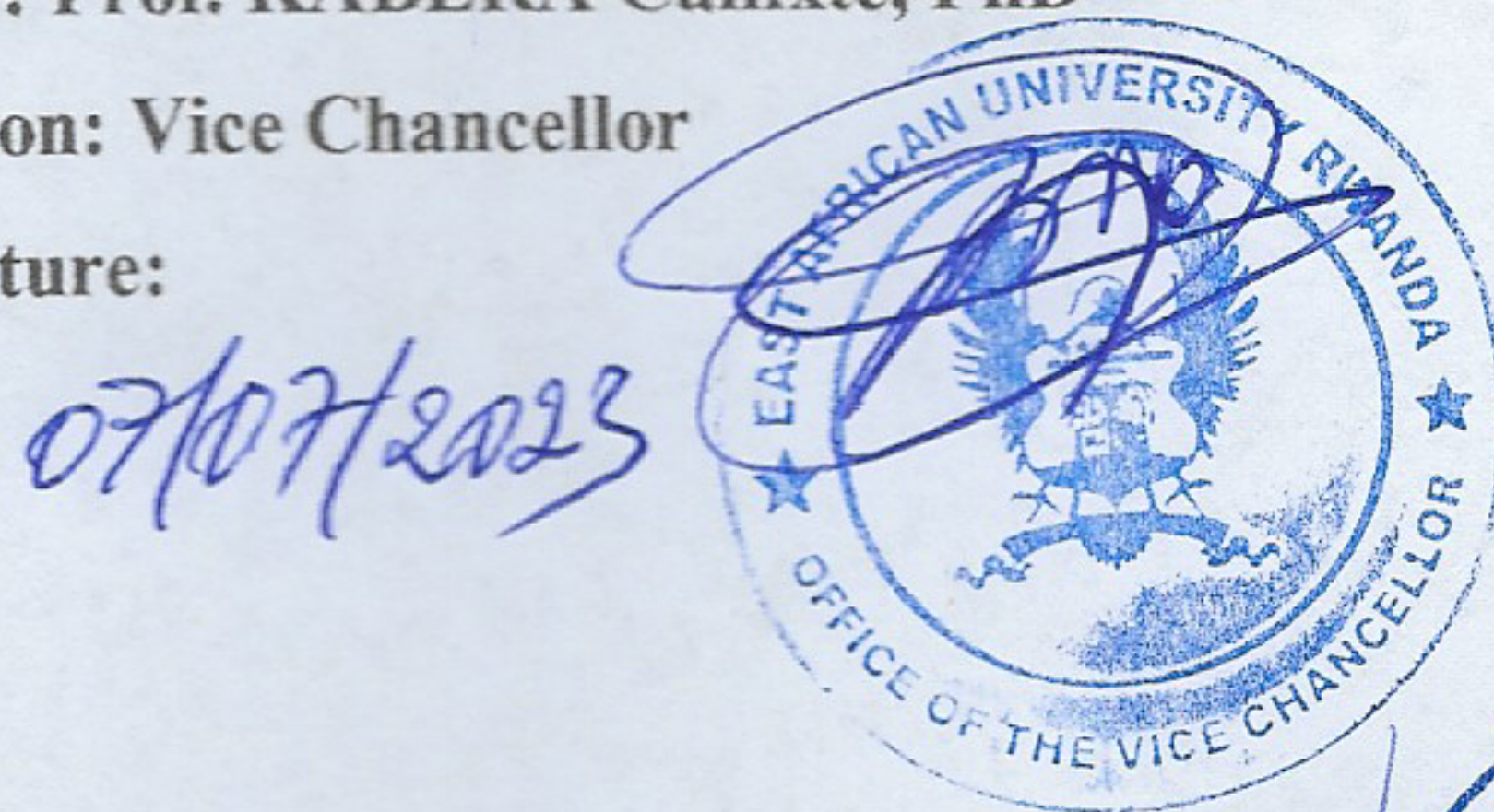


Name: Prof. KABERA Callixte, PhD

Position: Vice Chancellor

Signature:

Date:



Name: Prof. Eugene NDABAGA, PhD

Position: Chairman of the Board of Governors

Signature:

Date:

