Lecturer's guidance on how to use e-learning

Activity 1: EAUR website (www.eaur.ac.rw)

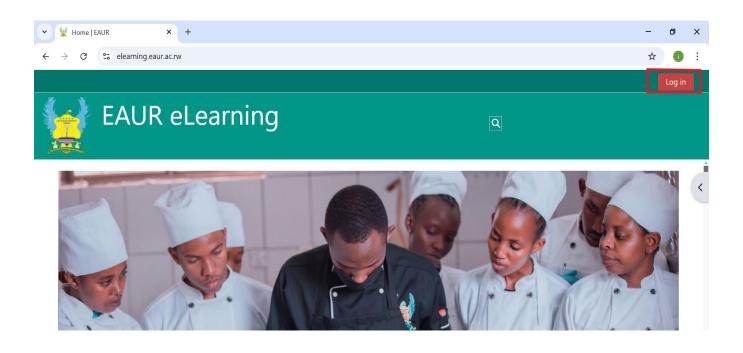




Activity 2: Click on "E-LEARNING"



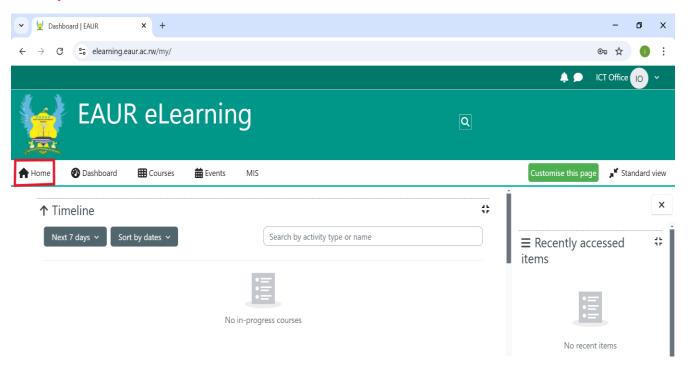
Activity 3: Click on "Log in"



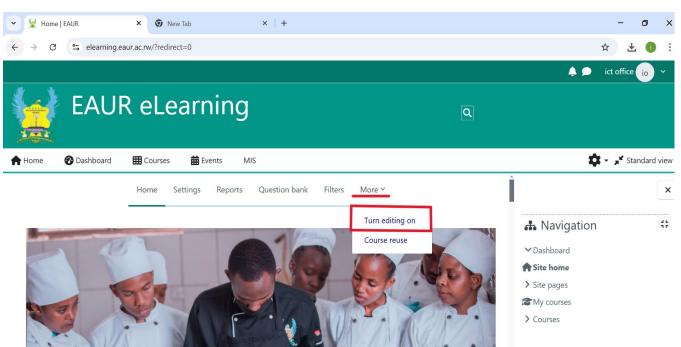
Activity 4: Enter your Username and Password

~	🖳 Log in t	o the site EAUR	×	+			-	ø	×
←	→ G	elearning.	eaur.ac.rv	w/login/in	dex.php		☆	0	:
						Username			

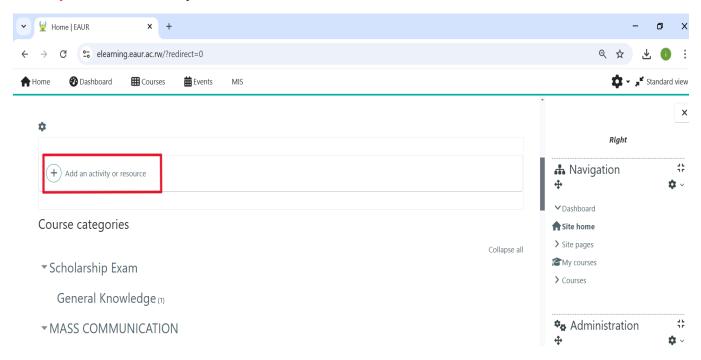
Activity 5: Click on "Home"



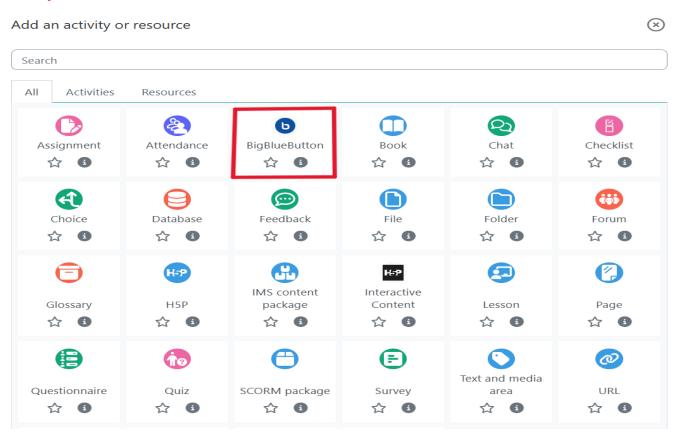
Activity 6: Click on "Turn editing on" in order to change something



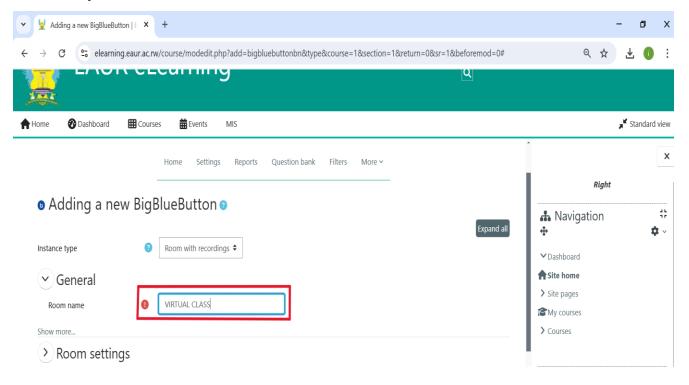
Activity 7: Add an activity or resource



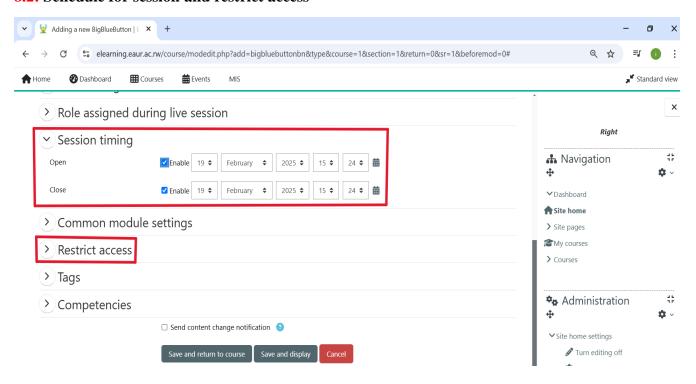
Activity 8: How to set live class



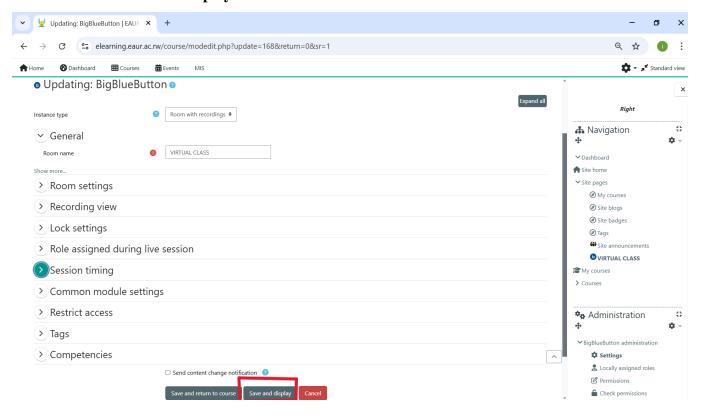
8.1: Name your live class



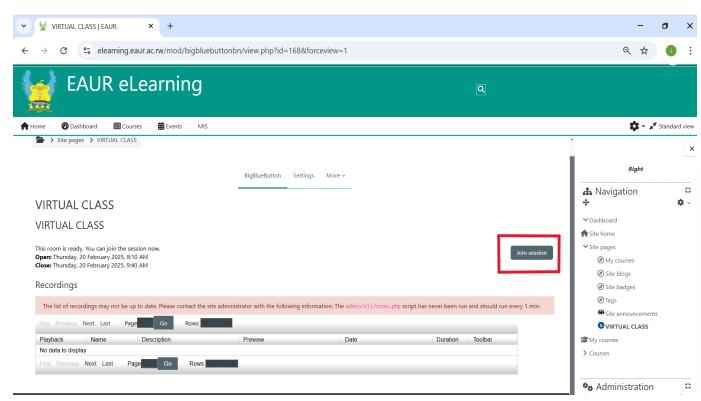
8.2: Schedule for session and restrict access



8.3: Click on Save and display



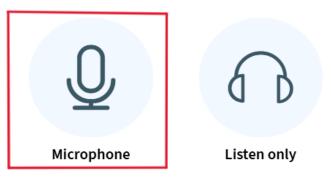
8.4: Join session



8.5: Choose Microphone

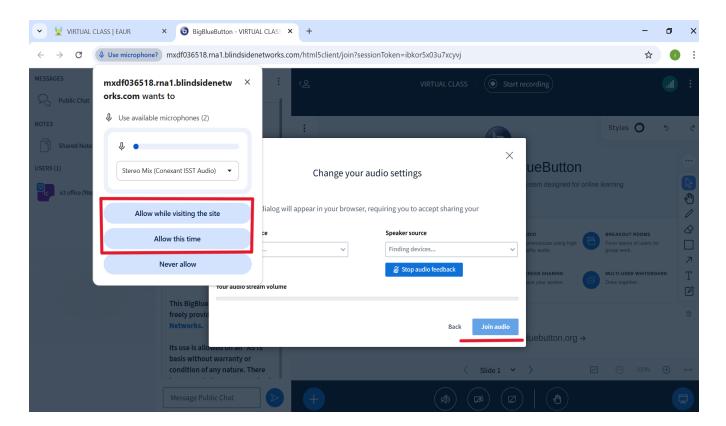


X

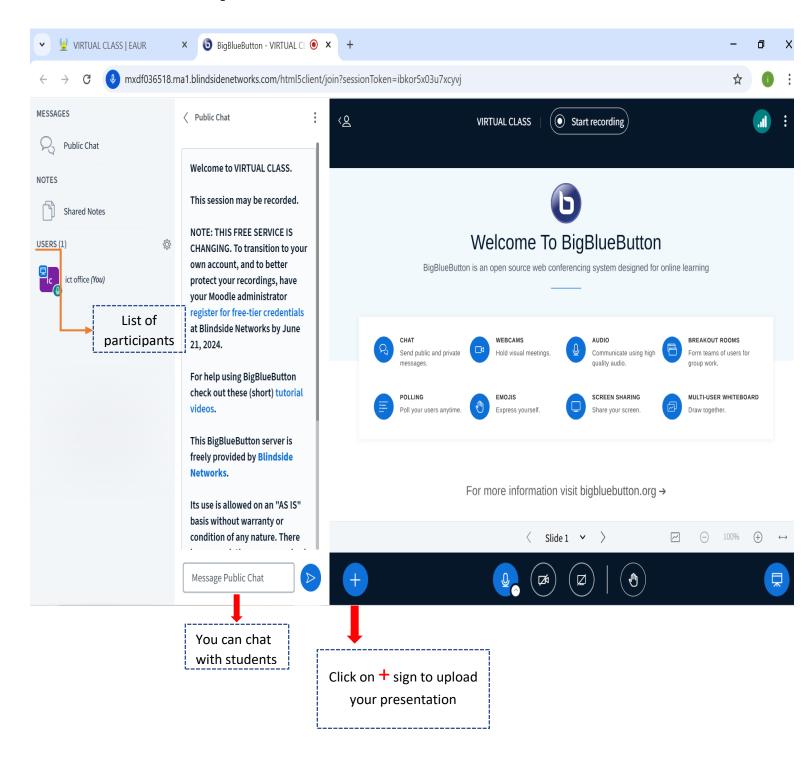


Join using your phone \rightarrow

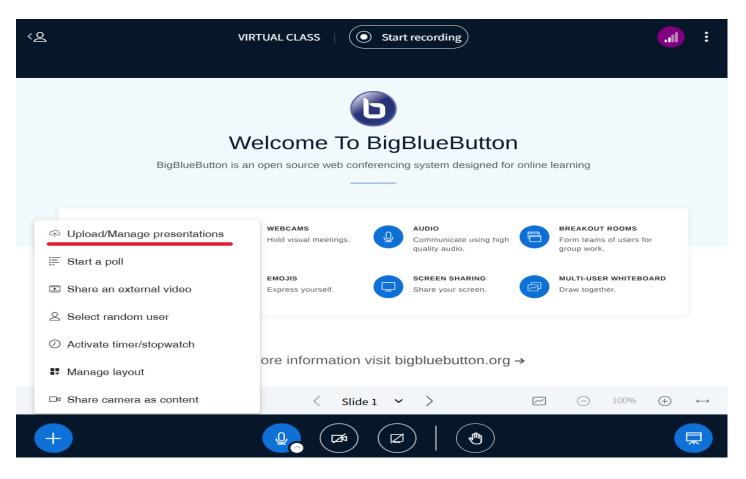
8.6: Click on Allow



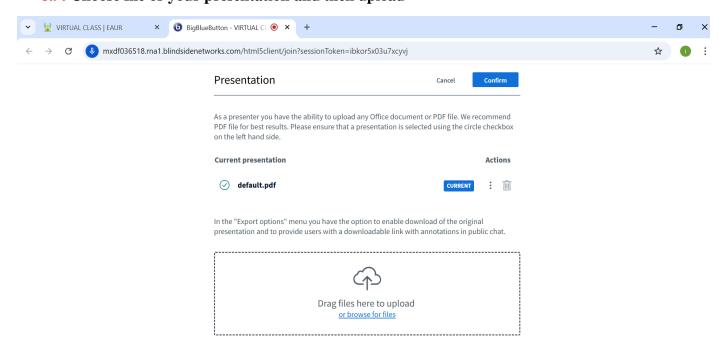
8.7: Chat and add presentation



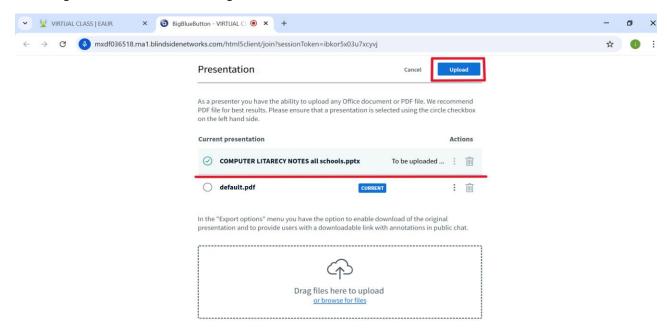
8.8: Click on Manage presentations



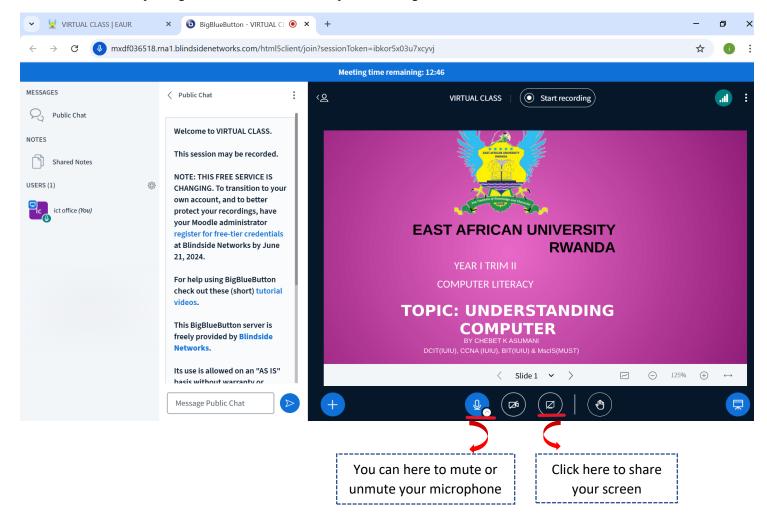
8.9: Choose file or your presentation and then upload



8.10: Upload file and click on upload



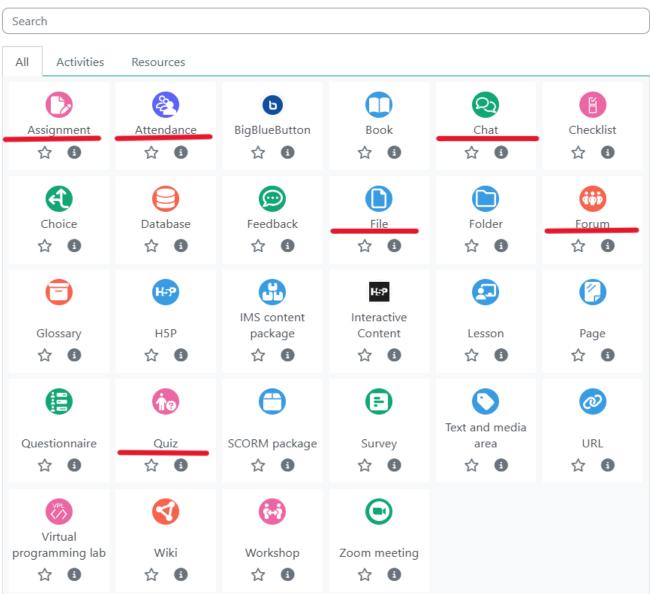
8.11: Share your presentation and mute your microphone



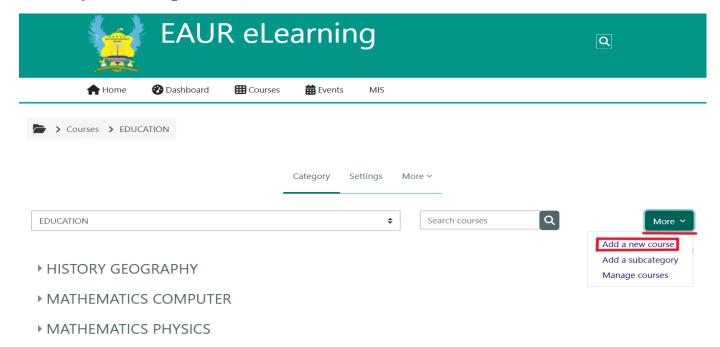
Activity 9: These are other important activities

Add an activity or resource

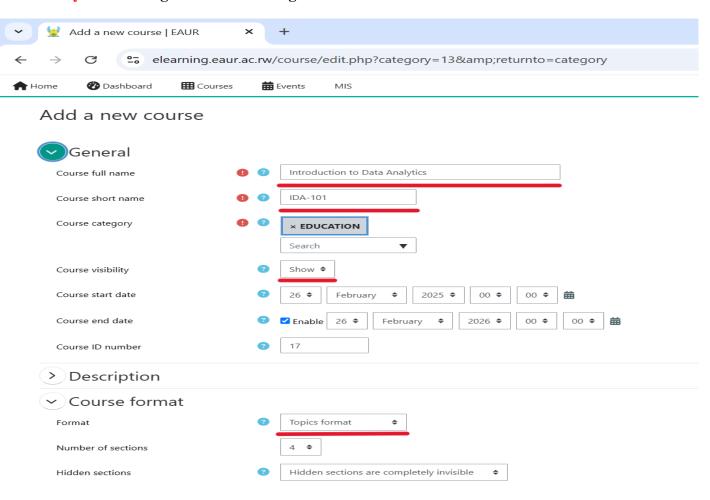
*

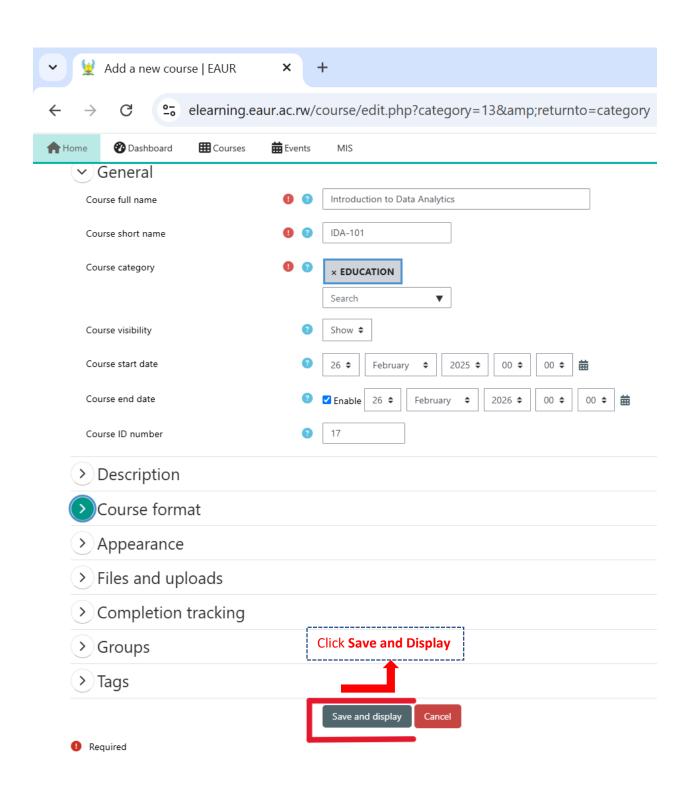


Activity 10: Creating a Course, cli ck on "Add a new course"



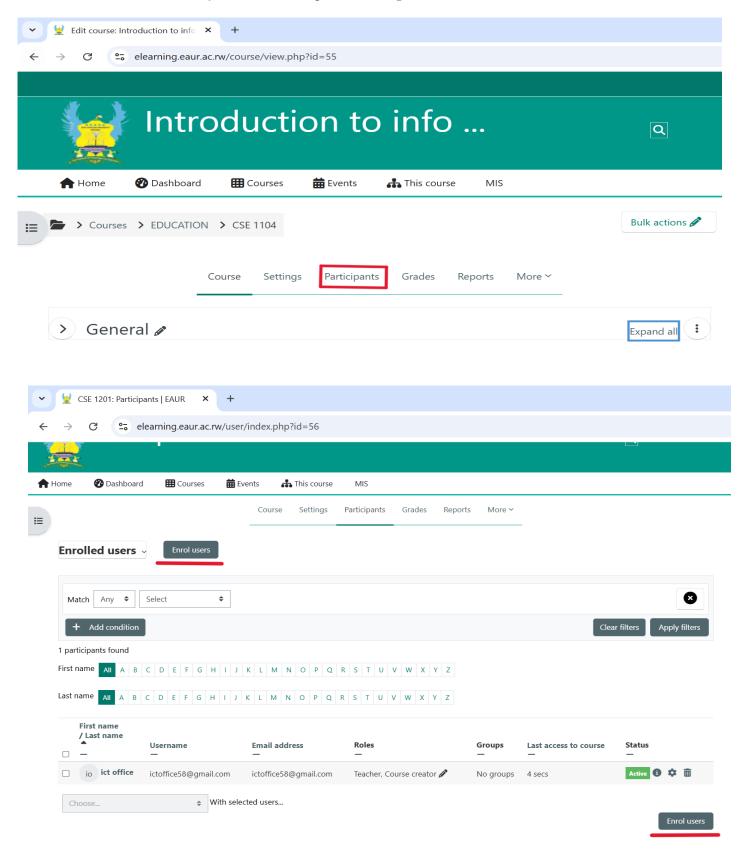
Activity 10.1: Configure Course Settings



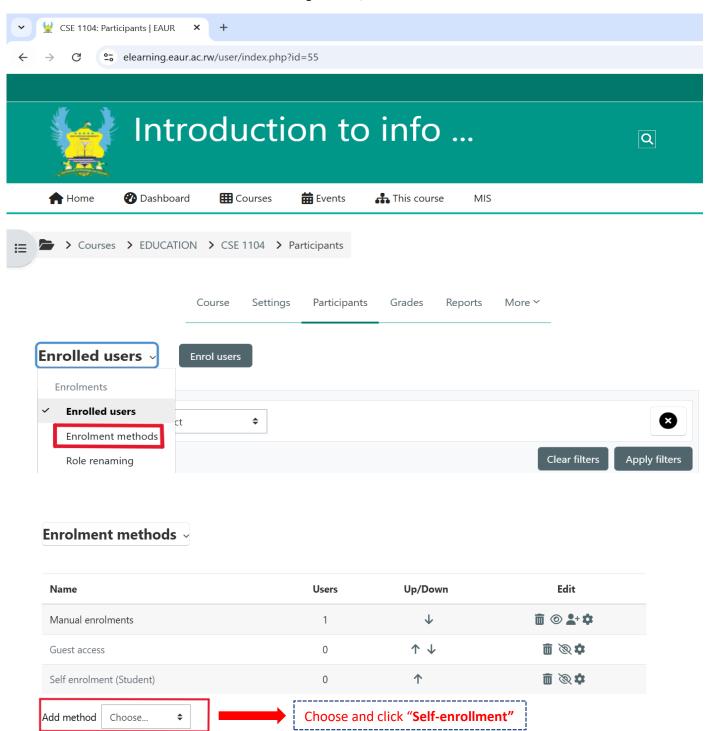


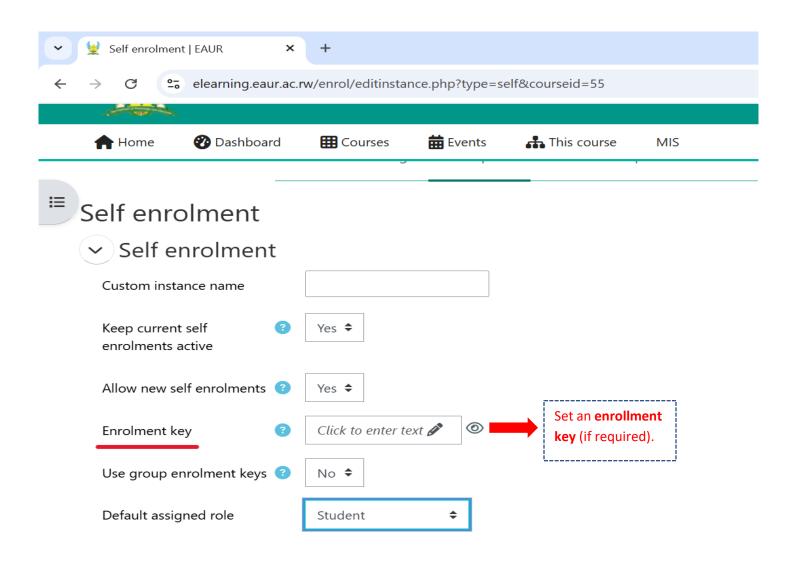
Activity 11: Enrolling Lecturers and Students

11.1: Manually Enroll Users, go to Participants



11.2: Enable Self-Enrollment (Optional), click on "Enrollment methods"



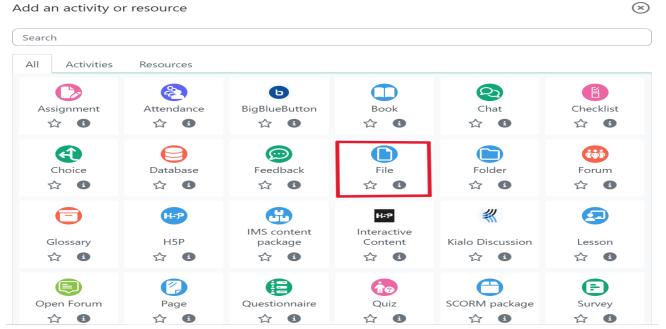


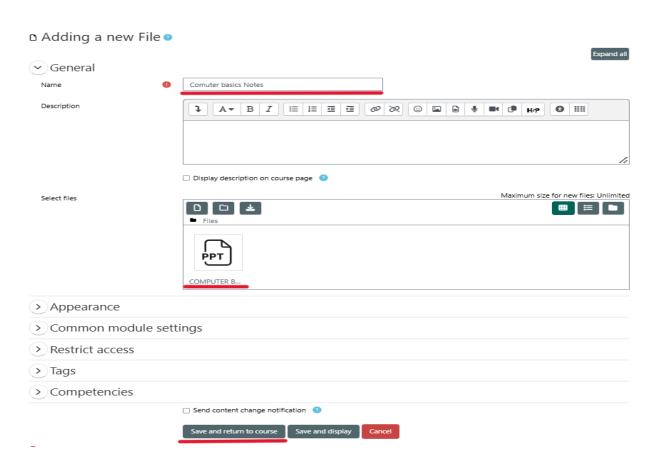
Activity 12: Uploading Course Materials

12.1: Adding a File (PDF, Word, PPT)

- Go to the **course page**.
- Click **Turn editing on**.
- Click Add an activity or resource.
- Select File

Add an activity or resource

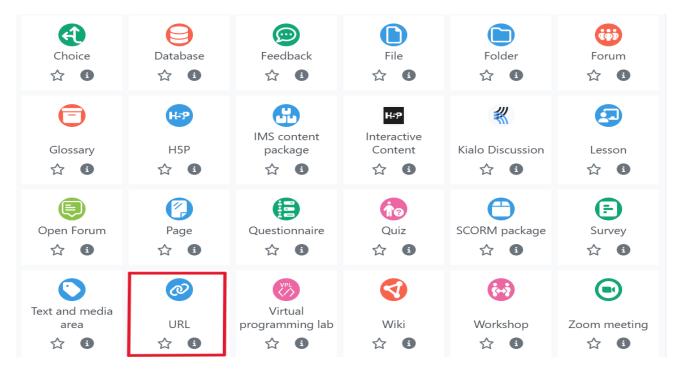




Click Save and return to course.

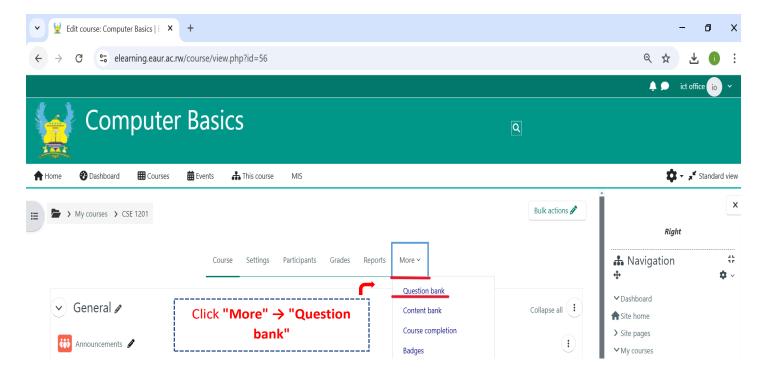
Activity 13: Adding a Video

• Choose Add an activity or resource



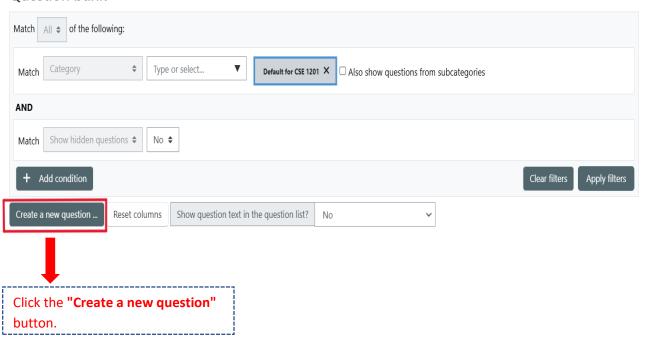
- Paste the YouTube/Vimeo link.
- Click Save and return to course.

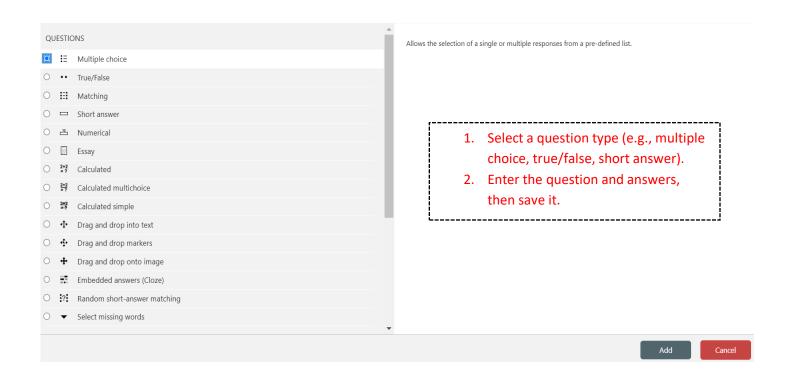
Activity 14: Access the Question Bank



14.1: Add Questions Manually (Optional)

Question bank





14.2: Upload Questions Using GIFT Format

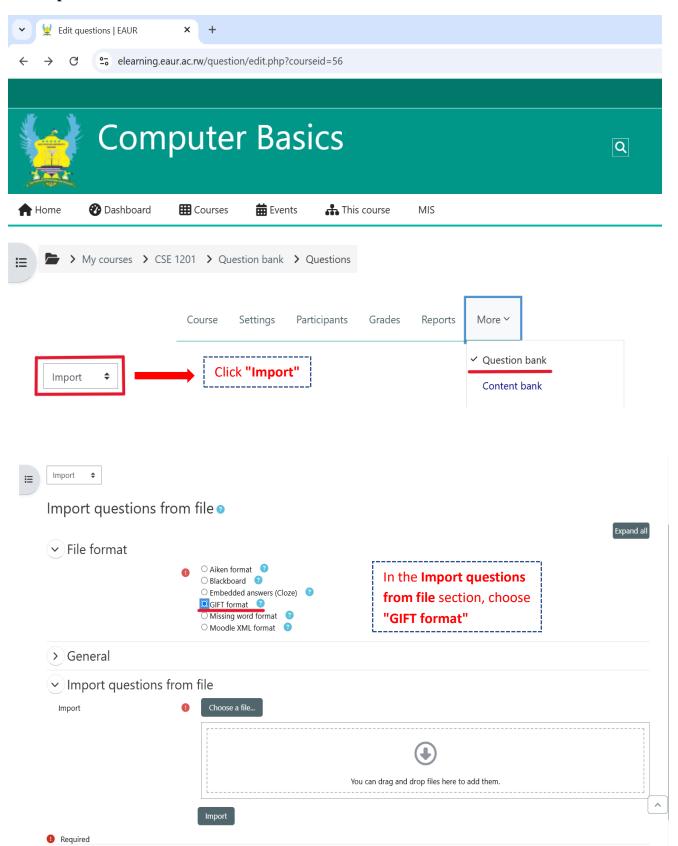
- **GIFT** (**General Import Format Technology**) is a simple text-based format for bulk importing questions into Moodle
- Prepare the GIFT File, Open a text editor (e.g., Notepad, VS Code).

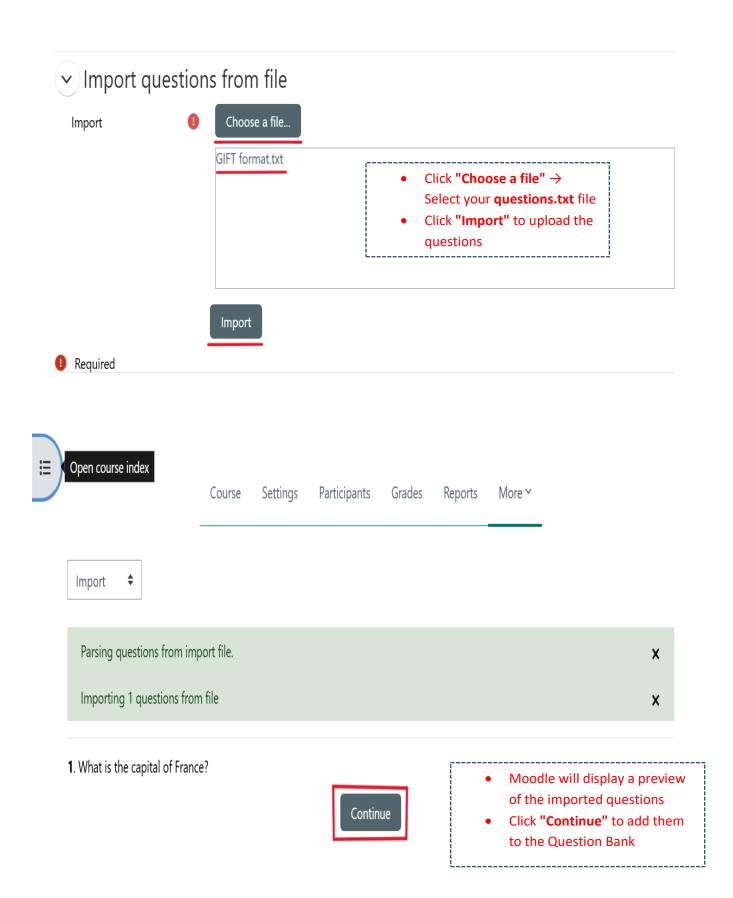
Example of a GIFT file:

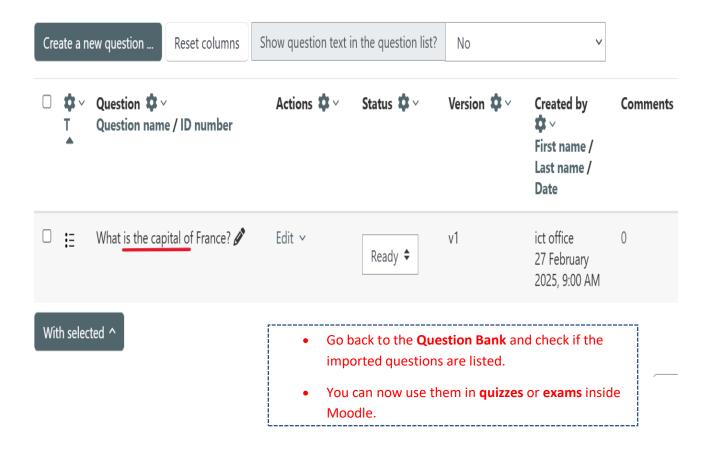
```
// Multiple Choice Question
What is the capital of France? {
=Paris
~London
~Berlin
~Madrid
}
```

• **Save the file** with a .txt extension (e.g., questions.txt).

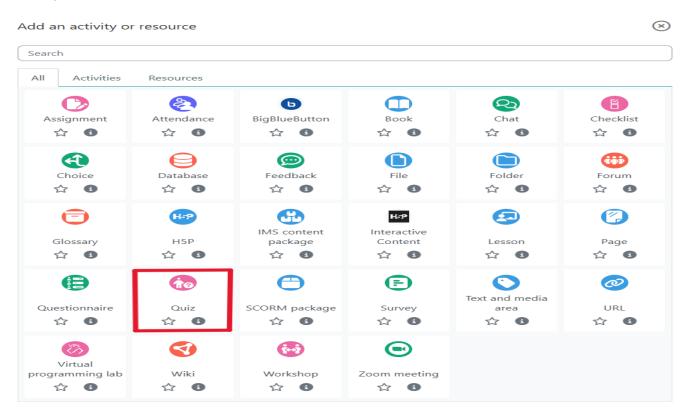
14.3: Upload the GIFT File to Moodle



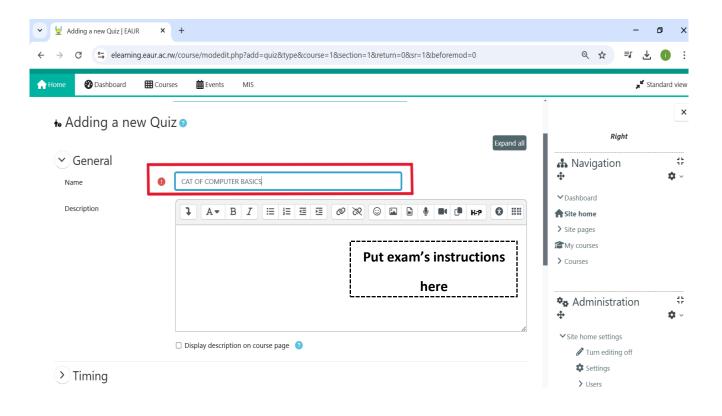




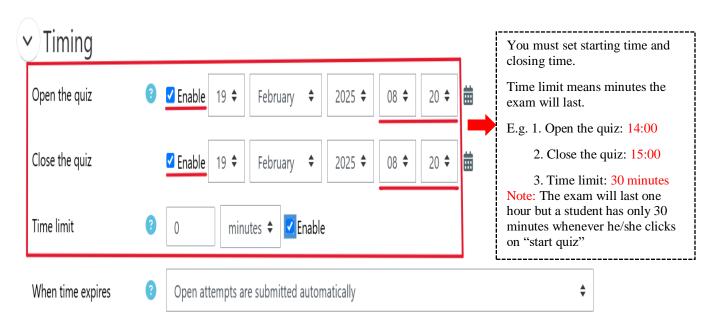
Activity 15: How to set QUIZ or CAT



15.1: Write name of your quiz (e.g. Midterm exam, CAT or TEST)



15.2: Timing

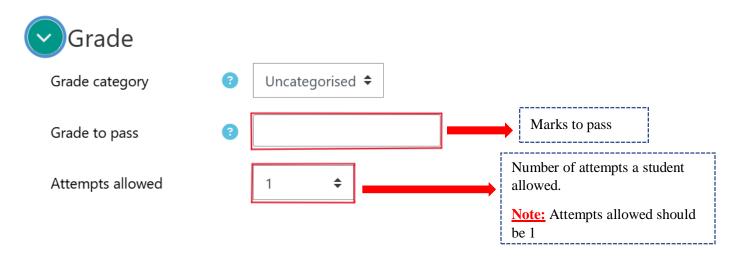


15.3: Grading options

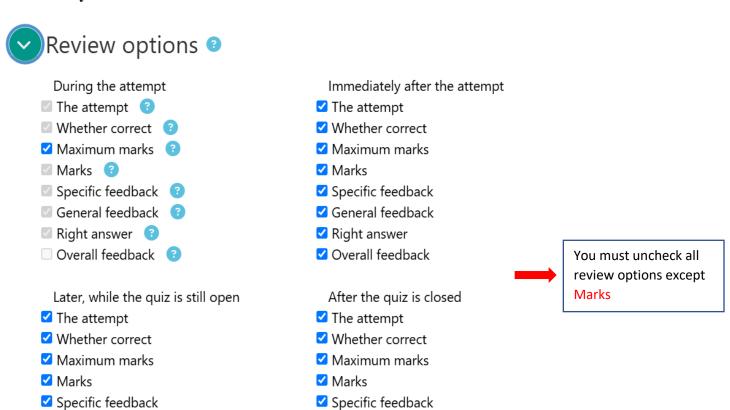
✓ General feedback

✓ Overall feedback

Right answer



15.4: Try to hide some answers to the students

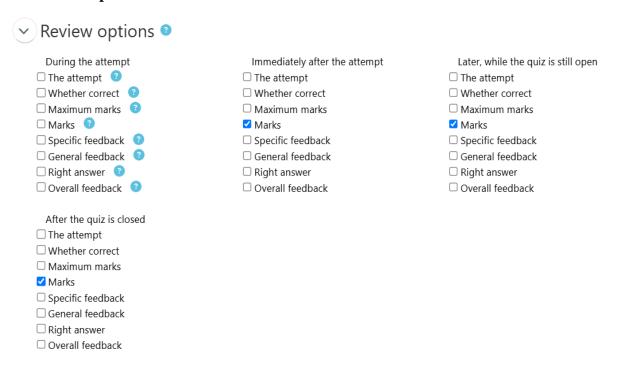


✓ General feedback

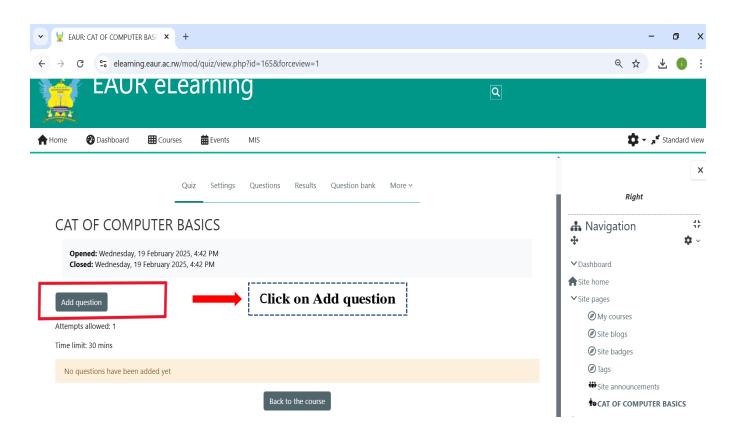
✓ Overall feedback

Right answer

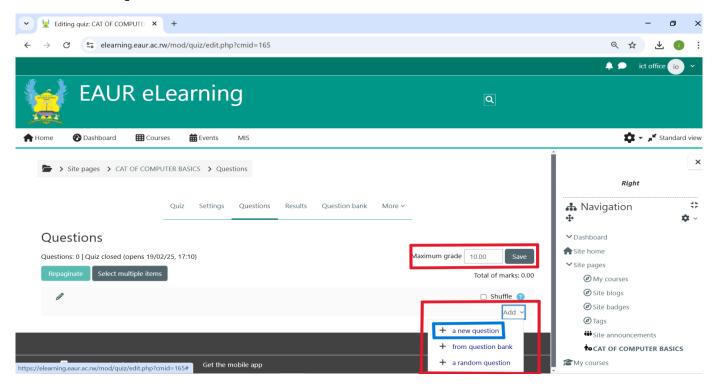
15.5: Marks option will remain checked



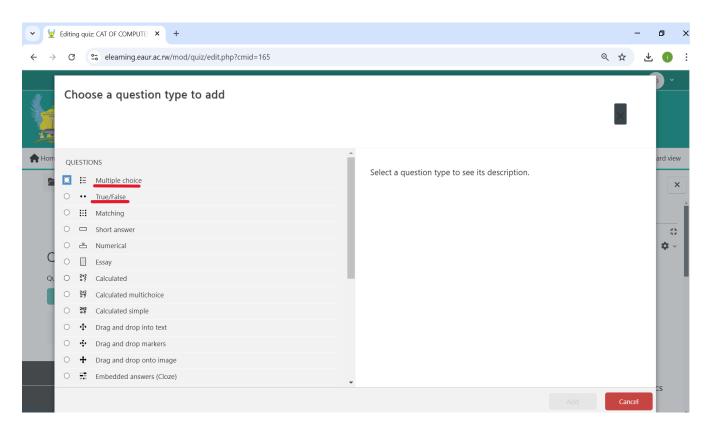
Activity 16: Add questions and its answers



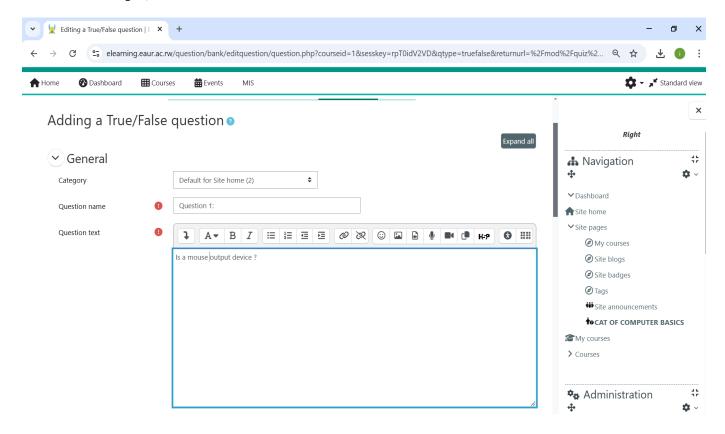
16.1: Add questions



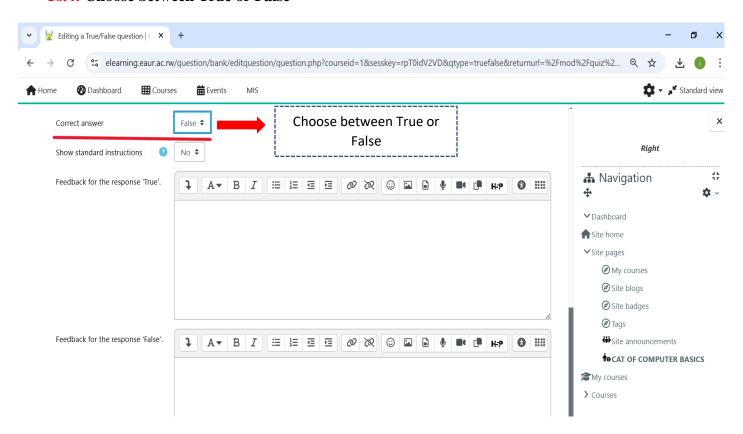
16.2: Choose multiple choice or True/False question



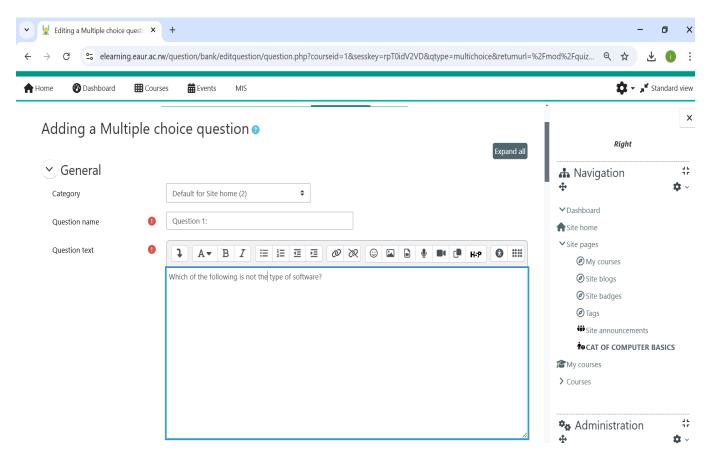
16.3: For example, click on True/False



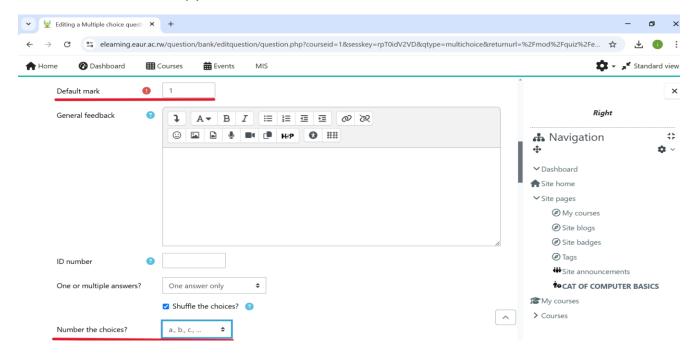
16.4: Choose between True or False



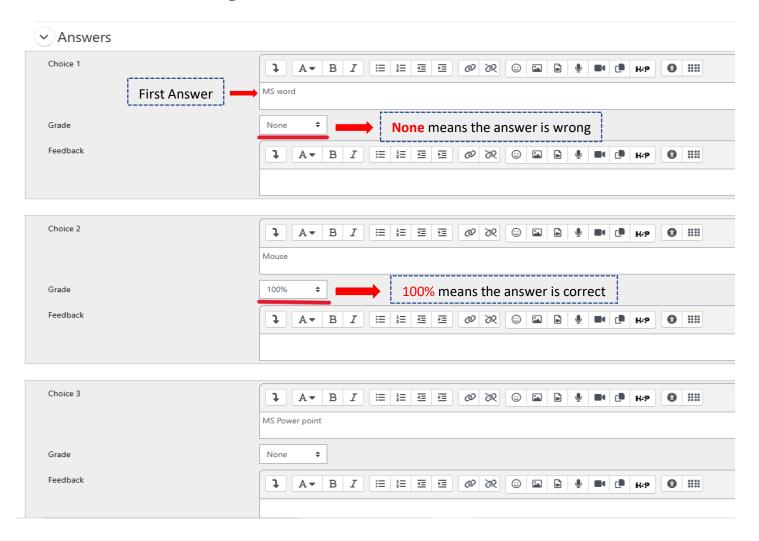
16.5: For example, click on multiple choice



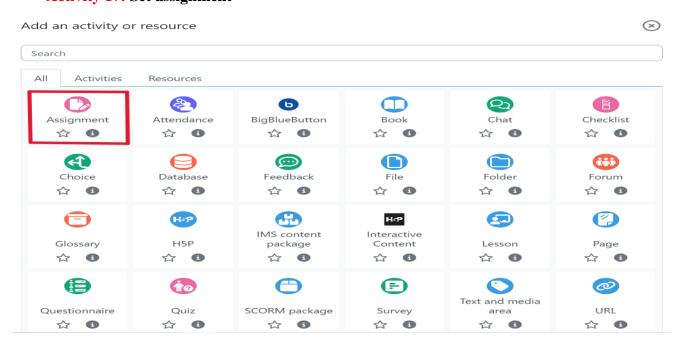
16.6: Set Default marks (1) and number the choices.



16.7: How to show the right answer



Activity 17: Set assignment



17.1: Write assignment name and availability Expand all ✓ General Assignment name Description Display description on course page Activity instructions Maximum size for new files: 40 MB Additional files ۵ igoplusYou can drag and drop files here to add them. Only show files during submission Availability Allow submissions from Enable 曲 19 🕏 \$ 2025 🕏 00 \$ 00 \$ February Due date 曲 Enable 26 \$ February 2025 \$ 00 \$ 00 \$ Cut-off date 曲 \Box Enable 19 💠 February \$ 2025 \$ 20 \$ 14 \$

Enable

\$

March

Always show description

2025 \$

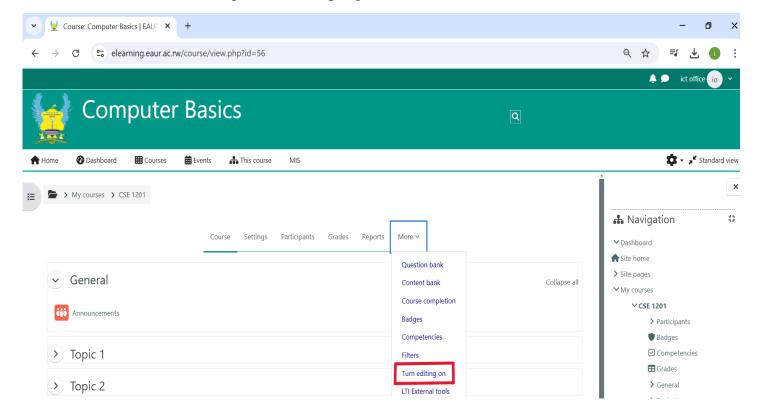
00 \$

00 \$

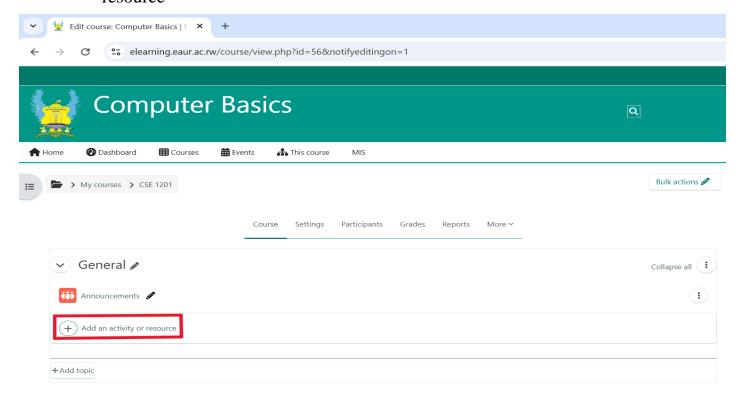
Remind me to grade by

Activity 18: Create a New H5P Activity

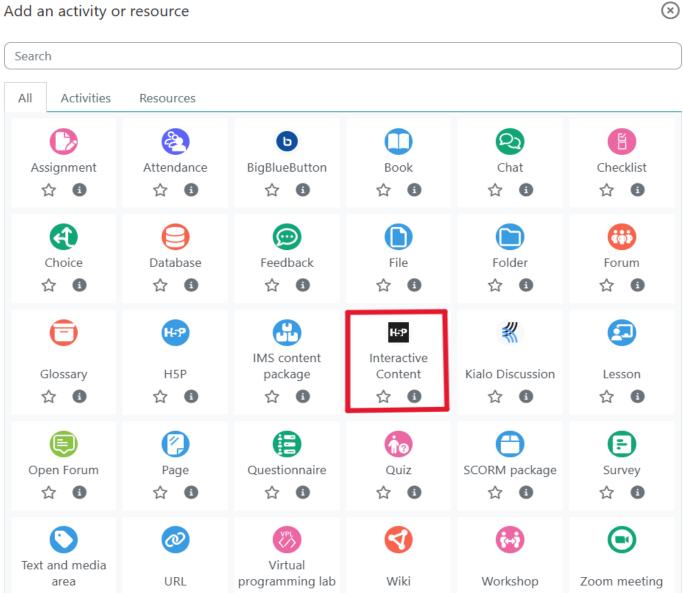
- Go to your course where you want to add the H5P content
- Click Turn editing on in the top right



• In the section where you want to add the content, click Add an activity or resource



From the list, select Interactive Content (H5P) and click Add.

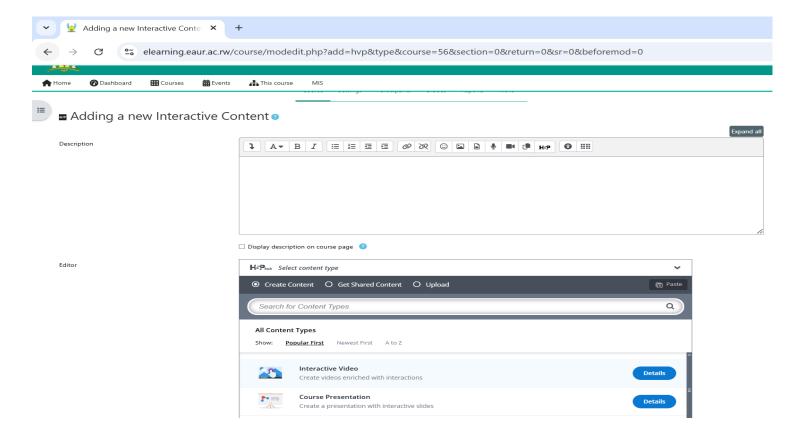


Activity 18.1: Choose H5P Content Type

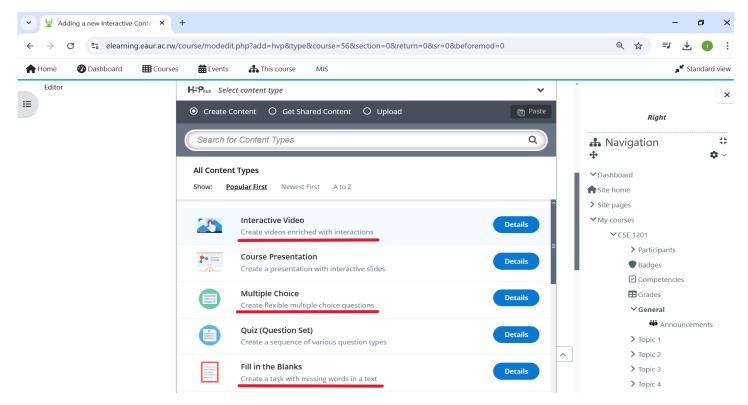
Once you click Add, you'll see the H5P Content Settings page

8

₩



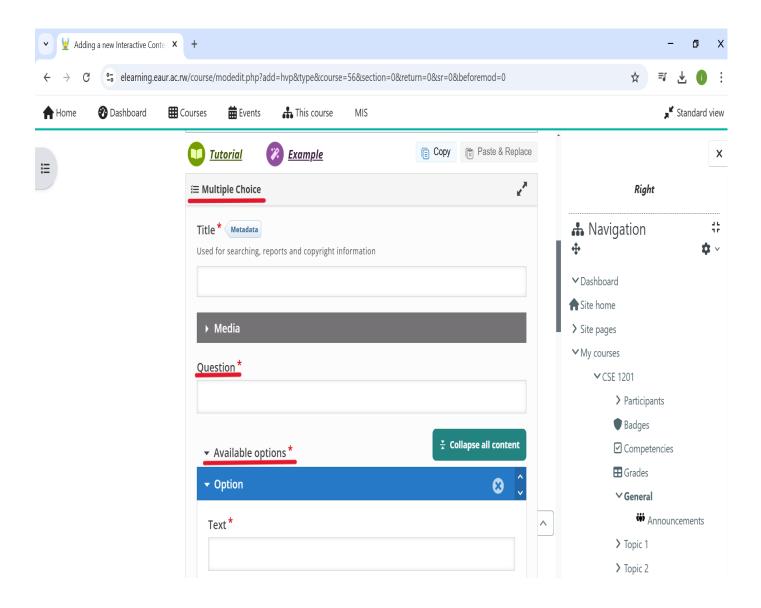
• Select the type of content you want to create (e.g., Multiple Choice, Interactive Video, Fill in the Blanks, etc...)



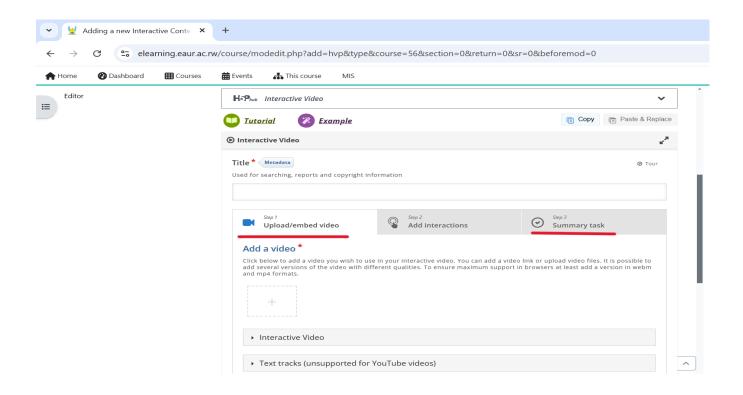
Activity 18.2: Customize Your Content

Now you can customize your H5P content:

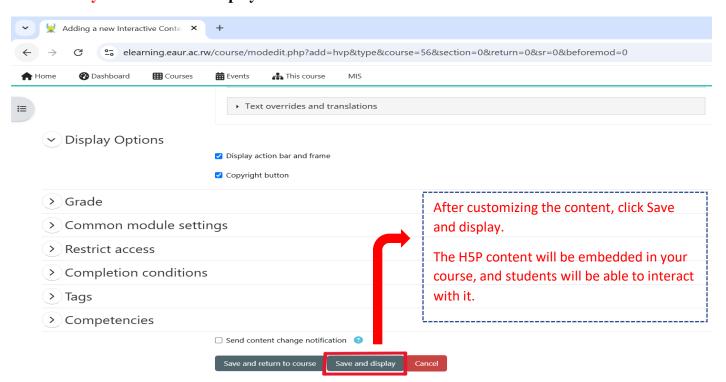
- Enter a title for your content
- Edit the content based on the type you chose
- For example, if you chose **Multiple Choice**, you'll be able to add questions and answers



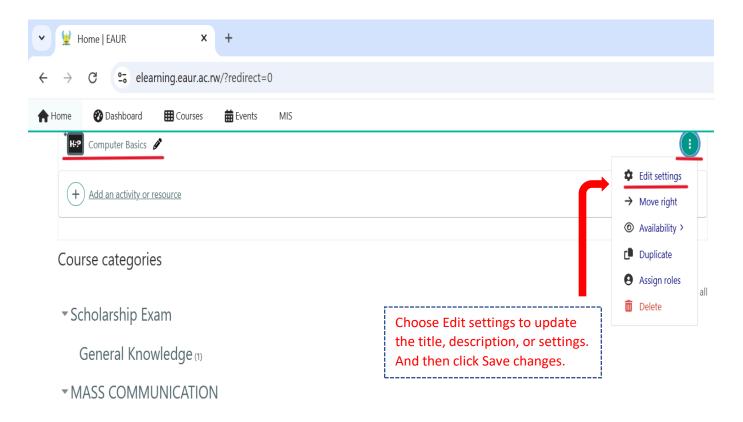
• If it's an **Interactive Video**, you can upload a video and add interactive elements like questions or summaries at different points in the video



Activity 18.3: Save and Display



Activity 19: Edit or Update Content



Activity 20: Track Student Progress

H5P content allows you to track student progress:

You can enable grading for H5P activities

Grade category Grade to pass	② Uncategorised ◆③ 0.00	Go to the H5P activity settings and set up grading options.
Maximum grade	10.00000	L
> Common mod	dule settings	
> Restrict access	5	
> Tags		
> Competencies	5	
	Send content change notification	
	Save and return to course Save and o	display Cancel